

This form is to be completed by a private candidate taking Cambridge IGCSE, 'O', 'AS & A' Levels.

Personal Information
(tick as appropriate)

Full name (Family name(s) first)		Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Date of birth	(dd/mm/yyyy)	Age:	<input type="checkbox"/> Other	<input type="checkbox"/> Passport
School	Nationality:			
Present address (Mandatory)			Attach one identical coloured passport size photograph that has been taken within the last three months	
Telephone (home)	Mobile (Mandatory)			
E-mail (Mandatory)				

British Council Examination Centres

Please specify the city at which you are registering with the British Council for the Cambridge examinations (please tick as appropriate)

Accra Kumasi

Examinations Information

You must enter all syllabus codes and options codes you wish to register for this examination session in order to prevent any delays in the processing. It's candidate's responsibility to write the correct syllabus title, syllabus and option codes otherwise British Council will not be responsible if candidate registers for wrong subject or option. The 'Cambridge Guide to making entries' will guide you regarding available syllabus/option codes. Please refer to the price list for applicable fees.

Sr No	Syllabus title	Level	Syllabus code	Option code	First time / Retake	Syllabus fee paid
<i>e.g.</i>	<i>Accounting</i>	<i>IGCSE</i>	<i>0452</i>	<i>AY</i>	<i>First time</i>	<i>GHC 490.00</i>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total fee payable						GHC.....

Candidates submitting fees at two separate times must attach a copy of their previous bank deposit slip with the registration forms.

Previous Bank deposit slip reference number		Date of deposit	
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Fair collection notice

The British Council will use the information that you are providing for the administration of your examinations. We shall pass this information on to University of Cambridge International Examinations (CIE) only who will also need it in connection with the examinations.

We will use the mobile number given above to subscribe you to our free SMS Alert service. Please advise us immediately if you change your mobile number. This service will only be used to SMS you regarding any important security update that affect your examination. Where possible we will send you email.

Additionally, we may want to use your information to send you details of British Council activities, services and events which you might find interesting. If you do not want us to contact you in this way please tick the box provided.

Child Protection Policy

The British Council believes that all children have potential and that every child matters – everywhere in the world. The British Council affirms the position that all children have the right to be protected from all forms of abuse as set out in article 19, UNCRC 1989.

Disclaimer

The British Council and the examining boards take all reasonable steps to provide continuity of service. We feel sure you will understand, however, that we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible. The British Council's liability will be limited to the refund of the registration fee or retesting at a later date.

Neither British Council nor University of Cambridge International Examinations can be held responsible for any loss or damage or injury or death caused to any candidate at the examination venue during examination due to any act of terrorism or otherwise.

Declaration

- I declare that the information I have provided in this application form is, to the best of my knowledge and belief, correct and complete.
- I recognise that I am liable to pay fees for any entry amendment made after the British Council entry deadline.
- I understand that I shall be allowed to sit only for those subjects and papers for which I have entered on this form.
- I also understand that the British Council is not responsible for resolving any clashed papers between/of two different boards.
- I understand my obligation to report for any morning or afternoon examination paper at least 30 minutes before the scheduled examination start time as is required by British Council administrative arrangements.

By submitting this application for examination entries I agree to comply in full with all of the UK awarding body regulations for the above Cambridge examination(s) and with all of the arrangements made by the British Council being the Overseas Authority on behalf of the UK examining board. I understand that any failure on my part to comply with the relevant examination regulations will be treated as malpractice and could potentially lead to my disqualification from the examination(s) in question.

Your signature

Date